

Admission into the Diploma of Diagnostic Ultrasound (DDU)

Before completing your online enrolment application [here](#), please read the following:

- To enrol into the DDU, candidates must provide certified evidence that they meet the entry requirements as outlined in Clause 2 of the [DDU Regulations](#).
- **Certified Copies of Documents:** Copies of official documents (e.g. certificates, letters from your college, passports and visas) provided in support of your application must be signed and dated by a Justice of the Peace or a registered professional (e.g. currently registered Doctor or Nurse) i.e. "I hereby certify that this is a true copy of the original document, which I have sighted" followed by the person's signature, profession, registration number and date.
- **Photograph:** Please upload a current full colour passport style photograph for your file.
- **ASUM Membership:** Applications will only be accepted from ASUM members, or with completion of the online [ASUM Membership Application Form](#). All candidates for the DDU must be financial ASUM members at the time of application for enrolment and maintain membership until their Diploma is granted or until they withdraw.
- **Legal Name:** Diplomas will only be issued in the legal name of the candidate. DDU candidates may be required to provide evidence of their legal names.
- **DDU International Pathway:** Please refer to '[DDU International Pathway](#)' guidelines.
- **Assessment Fees:** Payable in Australian dollars via a secure online payment gateway. GST is applicable to candidate's residing in Australia or sitting an assessment in Australia. Please review fee schedule found [here](#).
- **Regulations:** Candidates must read and familiarise themselves with the [DDU Regulations](#) available on the ASUM website. The DDU Regulations and assessment requirements are subject to change. All enrolled candidates will be advised of any changes relating to the DDU.
- **Academic Calendar:** Candidates must read and familiarise themselves with the [Academic Calendar](#) as late applications and submissions will not be accepted.
- **Email:** ASUM will communicate with candidates via their nominated email address. All candidates must provide a correct, current email address in their online application. It is the candidate's responsibility to regularly check this email address for DDU correspondence.
- **Incomplete Applications:** All relevant certified documentation must be submitted with your online application. ASUM will email candidates for any missing documentation or to clarify information. It is the responsibility of the candidate to ensure correct, completed applications are submitted online via the ASUM website by the advertised closing date. Incomplete or late applications will not be processed.
- **Advanced Standing/Recognition of Prior Learning (RPL):** Candidates requesting exemption from partial requirements of the DDU must specify this in their online enrolment application. ASUM will email candidates to confirm the RPL request and issue the relevant invoice for online payment.
- **Nomination of Clinical Supervisor Form:** Candidates must nominate a Primary Clinical Supervisor at the time of enrolment into the DDU. Please refer to the [DDU Supervisor Handbook](#) available on the ASUM website.
- **Privacy Policy:** Candidates must read and familiarise themselves with the [ASUM Privacy Policy](#)

*Please allow 4-6 weeks to process your application.
Applications must be submitted online prior to the
advertised closing date.
Late applications will not be processed.*

- **Checklist:** To ensure that all relevant documentation is submitted with your online enrolment application, please refer to the below checklist.

Checklist:	
Membership Details	<input type="checkbox"/> I have completed the online ASUM Membership Application Form OR <input type="checkbox"/> I am a current financial member of ASUM, my membership number is: _____
Identification	<input type="checkbox"/> Certified copy of photo identification e.g. passport identification page or driving licence.
Citizenship or Visa	<input type="checkbox"/> I am an Australia/New Zealand Citizen, I have enclosed a certified copy of my birth certificate or passport identification page. <input type="checkbox"/> I am not a Citizen of but am undertaking the DDU in Australia or New Zealand and have attached Certified evidence of my current VISA.
Photo	<input type="checkbox"/> I have attached a full colour passport style photograph.
Fellowship Certificate	<input type="checkbox"/> Certified copy of your Fellowship certificate OR (see below 'College & Employer Letter')
College & Employer Letter	<input type="checkbox"/> Certified evidence from your college or employer that you are in the Advanced Training of a specialist training program. <input type="checkbox"/> Critical Care Only: Enrollees must also provide evidence that they have successfully completed their CICM Fellowship exams.
DDU International Pathway	<input type="checkbox"/> I am applying under the 'DDU International Pathway' and have provided certified evidence as outlined in the ' DDU International Pathway '.
Employment	<input type="checkbox"/> Employment contract (or letter from your employer) stating the term of your employment and your job title for each location you will be undertaking DDU training.
Supervisor Nomination Form	<input type="checkbox"/> Nomination of Clinical Supervisor Form .